

## Registering your Barcode



Visit [www.smartparcelbox.co.uk](http://www.smartparcelbox.co.uk) to register your unique barcode's serial number along with your delivery box location and email address. You will find your barcode affixed to the smart parcel box when you open the delivery hatch.

Please ensure you give instructions to deliver to your Smart Parcel Box when ordering online. Note that most couriers will use this barcode as proof of delivery, some signed for items may require parcels to be received in person.

For more information about Smart Parcel Box please visit [www.smartparcelbox.co.uk](http://www.smartparcelbox.co.uk). Here, you can access up to date videos and instructions, showing you how to install the box and many other handy tips for installation and use.

[www.smartparcelbox.co.uk](http://www.smartparcelbox.co.uk)

0121 368 0051



# SMART PARCEL BOX USER & INSTALLATION MANUAL



[www.smartparcelbox.co.uk](http://www.smartparcelbox.co.uk)

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## Thank you for purchasing the Smart Parcel Box

The Smart Parcel Box is a convenient way to securely accept the delivery of letters and parcels when you are not at home.

You can install your Smart Parcel Box near your front door, securely bolted to the side of your home or .

## How does it work?

Each Smart Parcel Box is assigned a unique barcode. Your barcode, along with your Box's details and location need to be registered prior to usage. The barcode acts as Proof of Delivery and couriers can scan this barcode on delivery of your parcels. Your barcode is located on the top hatch when you open the box.

1. Once scanned, the courier will post your parcel into the Smart Parcel Box.
2. Your parcel will remain secure in the bottom of the box until you retrieve it using your key.
3. On your return, simply open the bottom hatch to retrieve your parcel, please check this compartment regularly to ensure it is kept clear.

**Important: The fixtures provided may not be suitable for your property. Please ensure you use the appropriate fixtures for your construction. Please take due care when drilling into your walls, any damages to your property or the box is not the responsibility of the manufacturer or retailer.**

## Installation Instructions

Always install the Smart Parcel Box where it is easily accessible.

1. Set the Smart Parcel Box in the desired location. Set the box against the wall and mark each location through the back of the box in each corner.
2. Remove the Smart Parcel Box and drill holes in the marked places using the correct diameter and depth.
3. Re-position the Smart Parcel Box and insert the bolts and washers so that it is tightly fixed to the ground or wall ensuring that it is securely in place.

## Construction diagram & tools

Installation will require 2 people. You will need a pencil, drill and spanner to install your Smart Parcel Box.

